Checklist for official statistics in development

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| **Development planning** | **Yes/no** |
| 1. In preparing your plan have you considered who, why, what, when? |  |
| 1. Have you agreed what is required to complete the development? |  |
| 1. Have you prepared and published an outline of the development for users? |  |
| **User engagement** | |
| 1. Have you decided the public interest profile of the statistics to guide the extent of the engagement: lower/medium/higher? |  |
| 1. Have you answered these questions:  * What use is/will be made? * Who uses/will use the statistics? * How broad is the user base? * What decisions do the statistics impact? |  |
| 1. Have you agreed the ways to engage on testing about the suitability of the stats method and output?   For example, considering one or more of:   * User survey * User group(s) discussions * Individual conversations * Collaborate with expert users |  |